Fund for Public Health NYC
Health is everybody's business.

Fund for Public Health
in New York City
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CLINICAL QUALITY DATA ANALYST

The Fund for Public Health in New York City, (FPHNYC) is a 501(c)3 non-profit organization that is dedicated to the advancement of the health and well-being of all New Yorkers. To this end, in partnership with the New York City Department of Health and Mental Hygiene (DOHMH), FPHNYC incubates innovative public health initiatives implemented by DOHMH to advance community health throughout the city. It facilitates partnerships, often new and unconventional, between government and the private sector to develop, test, and launch new initiatives. These collaborations speed the execution of demonstration projects, effect expansion of successful pilot programs, and support rapid implementation to meet the public health needs of individuals, families, and communities across New York City.

PROGRAM OVERVIEW
Equitable Health Systems is a bureau in the Division for Center for Health Equity and Community Wellness at the NYC Department of Health and Mental Hygiene (DOHMH). Our division is devoted to strengthening the Department's ability to strategically partner with the NYC healthcare system. The bureau engages primary care providers and other healthcare organizations to implement evidence-based strategies; leverages information to support planning and technical assistance for providers and payers; advances policy to close the racial equity gap for priority health outcomes; and surfaces opportunities where health care can influence and connect consumers to social support and addressing the whole person, beyond physical ailments.

POSITION OVERVIEW
The Healthcare Informatics team is seeking a **Clinical Quality Data Analyst** who will provide data and analytics support to client teams within Equitable Health Systems along with a focus on using Salesforce CRM as a data source. The primary emphasis of this position is to learn and anticipate the business needs, deliver high quality data services to core business team members and provide best practices on managing data end-to-end. The role requires not only proficiency in analytics and data handling, but also interpersonal skills sufficient to be able to effectively communicate the timeliness and details of deliverables to users.

RESPONSIBILITIES
- Act as a coordinator of data analytic request for new and existing projects
- Work with Equitable Health Systems Internal teams to create work plan for implementation and rollout of analytics tools
- Maintain and enhance ongoing reports as needed
- Identify system issues and propose solutions for remediating
- Develop and implement new reports pertaining to various programs within Equitable Health Systems
- Create and maintain internal technical documentation

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- Receive and respond to ad hoc data requests from other Equitable Health Systems Teams
- Regularly perform database de-duping and cleanup procedures
- Respond to daily production cases created in CRM System in a timely manner
- Provide guidance on report design and program structure in the system

QUALIFICATIONS

- Bachelors or Master's degree, preferably in technology, business or healthcare
- Two (2) to 4 years of analytics and coding experience
- Advanced Microsoft Office skills
- SQL and SQL Server Reporting Services Experience required
- Experience working with Tableau, PowerBI and Python a plus
- Must have data analysis experience and be comfortable with data validation, processing, and maintenance tasks
- Aptitude to learn new datasets and software tools quickly
- Excellent customer service skills with strong written, verbal and listening communication skills
- Ability to work collaboratively on a high-performance team
- Ability to manage multiple projects and work on tight deadlines

There is a potential for this position to transition to DOHMH and therefore candidates must meet DOHMH eligibility requirements, including NYC residency.

SALARY AND BENEFITS
FPHNYC offers a comprehensive benefits package. The salary range for this position is commensurate with experience.

TO APPLY
To apply, send resume, with cover letter, including salary requested and how your experience relates to this position, to publichealthjobs@fphnyc.org indicating "**Clinical Quality Data Analyst_ your name**" in the subject line. We ask that you do not contact our staff directly and no phone inquiries please. Applicants who best match the position needs will be contacted.

The Fund for Public Health in New York City is an Equal Opportunity Employer and encourages a diverse pool of candidates to apply.